

Mt. Rainier Group Registration

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(From 2 up to 8 participants)

Thank you for choosing International Mountain Guides as your Guide Service for your Mt. Rainier program! We look forward to working with you and your team and preparing you for the adventure.

Due to the high demand for guided climbs on Mt. Rainier, our programs fill quickly. Group registrations require more time and attention on our part, and solid commitment from you and your team. Our hope is to make this process as simple and seamless as possible, but we feel it's important for you to clearly understand our policies. Please take a moment to review the following terms.

There are 2 ways for you, the GROUP COORDINATOR (GC), to reserve a group climb. We will not reserve climbs over the phone.

OPTION 1 (Recommended): Your team is organized and ready to register. This Group Registration packet is NOT required. Complete the following:

- Each participant in the group completes their Rainier application and notes the GC's name on Form #2 of their application.
- GC contacts IMG to confirm program/date availability.
- Fax or email all group applications together, as soon as possible. We will not hold spots or guarantee reservation until all applications/forms are received.

OPTION 2: Your team is not organized & more time is needed to assemble participants & applications. Complete the following:

- GC reads, executes and submits **this Rainier Group Registration form AND their Rainier application packet.**
- The GC pays the non-refundable \$300 application fee for the number of slots needed in order to reserve the slots at time of registration. We will hold these slots up to but not beyond 90 days prior to the program date, when the final payment is due. Any slots left unfilled by that date will be released and any fees for the unfilled slots will be forfeit.
- All participants submit their completed applications to our office as soon as possible, noting the GC's name on Form #2 of the application.
- All program fees will appear on GC's account and all subsequent payments from participants will be applied to this account. The rest of the participants will receive confirmation statements showing a \$0 charge. It is the GC's responsibility to inform their team members of any balances due and final due date. The GC is responsible for any fees not paid by members of their team.

PLEASE NOTE: Final payment of program fees are due 90 days prior to the program date. We will automatically charge the credit card on file for each participant at the 90 day mark. This means that if the GC's credit card is on file for any participant at 90 days prior, it will automatically be charged for the participant's balance due. **All fees are 100% non-refundable and non-transferable.** If anyone from your group cancels, their fees will be forfeit. We strongly encourage you and your group to consider purchasing Travel/Trip Cancellation Insurance for your program and travel expenses. We work closely with Travelex, who can help you choose the best coverage. For more information please visit the Travel Insurance page of our website: <http://www.mountainguides.com/travel-insurance.shtml> .

Mt. Rainier Group Registration Agreement

This form is for **Option 2 Group Registration ONLY** (see page 1), to be completed by Group Coordinator.

Group Coordinator: _____

Email: _____ Phone: _____

Program Name & 1st Choice Date Requested: _____

2nd Choice Date: _____ 3rd Choice Date: _____

Participant Names & contact information (email/phone):

(1) _____

(2) _____

(3) _____

(4) _____

(5) _____

(6) _____

(7) _____

(8) _____

Total # Slots: _____ X \$300 application fee per person = Total Due Now: \$ _____

I have reviewed this document in addition to the IMG Rainier Application packet, and understand and agree to the Terms & Conditions contained therein.

Signature of Group Coordinator

Date

Please fax completed forms to our office (866) 279-7455, or scan & email to office@mountainguides.com.

Payment Information for Group Registration

All Fields REQUIRED - Please print clearly

*The credit card number you provide here will be kept on file and automatically billed at 90 days when payment is due in full.
Any unpaid group program fees will be charged to your credit card on file 90 days prior to your scheduled program date.
It is your responsibility to contact our office if your payment information changes.*

IMG Mt. Rainier Program Name & Date: _____

Group Coordinator Name: _____

Amount:	(# Spots x \$300 Non-Refundable Application Fee per person)
\$	Or full payment if within 90 days of program. Full payment is required at registration for 1 & 2-day schools (MDS, AMDS & CRS)

Visa MC **Card Number:** _____ -- _____ -- _____

Expiration Date: _____ / _____ (mm/yyyy) **CIV#:** ____ (3 digit security code)

Name as it appears on Credit Card: _____
If cardholder is paying on participant's behalf, the cardholder's original signature is required below. Subject to verification.

Account Billing Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

By signing below, I, the cardholder, agree to pay the above total amount and subsequent payments as outlined in the Terms and Conditions.

Signature: _____ **Date:** _____

*We DO NOT accept signatures in an electronic format (i.e. inserting an electronic signature into a PDF document).
An original autograph must be on each signature line.*

Terms and Conditions to Consider – Please review complete details on IMG Form 1

- All fees are 100% non-refundable & non-transferable once paid.
- Travel/trip cancellation insurance is strongly recommended.
- Final payments are due 90 days prior and we will automatically charge your credit card on file for any remaining unpaid balance of your group's program fees, as well as any tent rental fees, when it comes due. You are responsible for informing our office of any changes to your credit card information. Late or non-payment of fees may result in cancellation of your reservation and forfeiture of all fees paid.
- The completed Rainier Group Registration Application Package and payment of the application fees (or payment in full if within 90 days) is required to confirm your group on a program. It is the Group Coordinator's responsibility to assure that IMG has all necessary paperwork and fees in a timely manner.
- After processing your application and credit card, you should expect to receive an email confirmation from our office within 48 hours. If you do not receive this email, please contact our office as soon as possible.

Please fax completed forms to our office (866) 279-7455, or scan & email to office@mountainguides.com.